

WESCOM

Western Will County Communications Center
24600 W Presidential Ave., Plainfield, IL 60544
Phone: 815.267.8300 Fax 815.436.4701
Chief's Operating Committee

Attendance for December 18, 2020

A roll call was taken for attendance as follows:

PRESENT VIA TELEPHONE/ZOOM CONFERENCE:

Bolingbrook Fire – LaJoie
Bolingbrook Police – Rompa
Braidwood Fire - Eggers
Channahon Fire – Petrakis/Toepper
Channahon Police – Casey
Crest Hill Police - Clark
Elwood Police – Hayes
Homer Fire - Locacius
Lockport Fire – O'Connor
Lockport Police - Huff
Minooka Fire - Yancey
Northwest Homer Fire – Vrba/Fonfara
Plainfield Fire – Stratton/Bonomo/Reynolds
Rockdale Fire - Sleik
Shorewood Police – Klima
Wilmington Police – Arnold

Staff Present: (via telephone/ZOOM)
Executive Director Steve Rauter
Deputy Director Pam Buzan
Finance Assistant Brittany Lough
Executive Assistant Cindy Tooley
Radio Tech Stan Devine
Supervisor Erich Sommer

ABSENT:

Elwood Fire
Plainfield Police
Wilmington Fire

Public Present: (via telephone/ZOOM)
Dale Murray
Anthony Marzano

Chairman Klima called the December 18, 2020 meeting of the Chief's Operating Committee to order at 9:00 a.m. Pursuant to the Governor's Executive Order 2020-07 this meeting was conducted via telephone conference for attendees and Facebook Live for the public.

A roll call was taken as follows:

Bolingbrook Fire – aye
Bolingbrook Police – aye
Braidwood Fire – aye
Channahon Fire – aye
Channahon Police – aye
Crest Hill Police – aye
Elwood Fire – absent
Elwood Police – aye
Homer Fire – aye
Lockport Fire – aye
Lockport Police – aye
Minooka Fire – aye
Northwest Homer Fire – aye
Plainfield Fire – aye
Plainfield Police – absent
Rockdale Fire – aye
Shorewood Police – aye
Troy Fire – aye
Wilmington Fire – absent
Wilmington Police – aye

Quorum established.

Guidelines for Teleconference Courtesy and Efficiency - Guidelines sent to committee members. Every vote required to be Roll Call on virtual meeting.

Matters of the public – none.

A motion was made by Chief Rompa, Bolingbrook Police to approve the Consent Agenda as presented seconded by Chief Hayes, Elwood Police.

A roll call vote was taken as follows:

Bolingbrook Fire – aye
Bolingbrook Police – aye
Braidwood Fire – aye
Channahon Fire – aye
Channahon Police – aye
Crest Hill Police – aye
Elwood Fire – absent
Elwood Police – aye
Homer Fire – aye
Lockport Fire – aye
Lockport Police – aye
Minooka Fire – aye
Northwest Homer Fire – aye
Plainfield Fire – aye

Plainfield Police – absent
Rockdale Fire – aye
Shorewood Police – aye
Troy Fire – aye
Wilmington Fire – absent
Wilmington Police – aye

Motion passed.

Staff Reports –
Executive Director Rauter – WESCOM/LCC bugout plan continues.
Four full time 911 telecommunicators started November 30, 2020.
Released RFP for collection agency to help collect outstanding bills for alarm monitoring.
Deputy Director Buzan – no report

A motion was made by Chief Yancey, Minooka Fire to allow staff to act on collections agency seconded by Chief Eggers, Braidwood Fire.

A roll call vote was taken as follows:

Bolingbrook Fire – aye
Bolingbrook Police – aye
Braidwood Fire – aye
Channahon Fire – aye
Channahon Police – aye
Crest Hill Police – aye
Elwood Fire – absent
Elwood Police – aye
Homer Fire – aye
Lockport Fire – aye
Lockport Police – aye
Minooka Fire – aye
Northwest Homer Fire – aye
Plainfield Fire – aye
Plainfield Police – absent
Rockdale Fire – aye
Shorewood Police – aye
Troy Fire – aye
Wilmington Fire – absent
Wilmington Police – aye

Motion passed.

Old Business – COVID-19 planning response – Monthly fogging/disinfecting for the building was done once again and continues to be scheduled once every 30 days.

Process of reimbursing employees for previous testing for COVID-19.

Will County CARES Act Grant Distribution - Reimbursement impending, grant was accepted and being processed for pay-out.

FY21-22 Draft Budget Discussion - Budget and CARES Act overview. Putting money back into reserves since payroll was expended from reserves. Braidwood PD plans to join WESCOM in August (not included in draft budget). Administrative staff incentives included, 2nd Radio technician included, offsets increased due to CARES Act grant, more money from reserves to utilize for offsets. Circuit breakers: 13 agencies down to 3. Need 3 agencies in question to fill out 5% waiver form if they choose to not utilize the 5% cap. Draft budget will be updated to reflect as such. Draft budget taken to Executive Board January 2021 meeting. Budget to take effect May 1, 2021. Village of Channahon is working on reducing payment plans for building bond issue. Bond has not been on the market yet. Expecting a savings of roughly \$10k per year once refinanced. Hayes – Finance Committee met on December 2, 2020 and recommended the Chiefs Operating Committee to approve the budget as presented.

A motion was made by Chief Stratton, Plainfield Fire to endorse the Draft Budget for FY21-22 and recommend that the WESCOM Board approve it at the Annual Meeting scheduled in January 2021. Further, I approve the plan to deposit the proceeds of the CARES Act Grant as proffered from Will County Government into the Reserves as described. The final draft that will be sent to the Board will include the decision of the three agencies eligible for the Circuit Breaker Option but have not placed WESCOM on notice as of this date seconded by Chief Locacius, Homer Fire.

A roll call vote was taken as follows:

**Bolingbrook Fire – aye
Bolingbrook Police – aye
Braidwood Fire – aye
Channahon Fire – aye
Channahon Police – aye
Crest Hill Police – aye
Elwood Fire – absent
Elwood Police – aye
Homer Fire – aye
Lockport Fire – aye
Lockport Police – aye
Minooka Fire – aye
Northwest Homer Fire – aye
Plainfield Fire – aye
Plainfield Police – absent
Rockdale Fire – aye
Shorewood Police – aye**

Troy Fire – aye
Wilmington Fire – absent
Wilmington Police – aye

Motion passed.

New Business – none

No need for Closed Meeting.

Other Business/Sub-Committees:

Building Committee – Painting/landscaping come spring. End of life for controller for HVAC, will need replacement.

StratPlan – Will be in front of the Executive Board or adoption at our January 2021 meeting.

By-Laws & Rules Committee – Chief O’Connor, Lockport Fire volunteered for By-Laws and Rules committee Chairman.

Chief Locacius, Homer Fire nominated Chief O’Conner, Lockport Fire to be Chairman of the By-Laws & Rules Committee seconded by Chief Arnold, Wilmington Police.

A roll call vote was taken as follows:

Bolingbrook Fire – aye
Bolingbrook Police – aye
Braidwood Fire – aye
Channahon Fire – aye
Channahon Police – aye
Crest Hill Police – aye
Elwood Fire – absent
Elwood Police – aye
Homer Fire – aye
Lockport Fire – aye
Lockport Police – aye
Minooka Fire – aye
Northwest Homer Fire – aye
Plainfield Fire – aye
Plainfield Police – absent
Rockdale Fire – aye
Shorewood Police – aye
Troy Fire – aye
Wilmington Fire – absent
Wilmington Police – aye

Motion passed.

Finance Committee – Hayes - nothing further

Personnel and Negotiations Committee – Rompa – Fully staffed with four new hires in training as of November 30, 2020. Radio Technician ad for second tech will be posted soon.

Membership Committee – Klima – Discussions with Rockdale Police regarding interest in joining WESCOM.

Technology Committee – DC Fonfara – December meeting canceled. January 26th next meeting.

Congratulations to Executive Director Steve Rauter on 14 years at WESCOM.

A motion was made to adjourn at 9:28am by Chief Doyle, Troy Fire seconded by Chief Casey, Channahon Police all in favor.

Respectfully submitted,

Signature

Date

Chief Al Yancey, Secretary
Minooka Fire Protection District